



ARE YOU DISABLED AND APPLYING FOR MEDICAID?

Notification of Disability Information and Request Form

What is Medicaid? A federal and state program that provides medical assistance to individuals who qualify based on technical, income and resource eligibility requirements. If you are under age 65, not pregnant and have no children, you must be disabled to qualify for Florida Medicaid.

What is disability? You may be disabled if you have a condition that affects (or is expected to affect) your ability to work for at least 12 full months or is expected to result in death. Children may be considered disabled if they have a medical condition which is considered a disabling condition for an adult. If you are applying for Medicaid based on your disability, you must apply for disability benefits you may be eligible for, including Social Security Disability Insurance (SSDI) payments. You are not required to apply for Supplemental Security Income (SSI). For more information about Social Security, call 1-800-772-1213 or visit them online at <http://www.ssa.gov>.

Who decides if I am disabled? Disability is determined using the same criteria that the Social Security Administration (SSA) uses to determine disability for their program. If SSA determines you are disabled, we use their decision. If you do not have a disability determination from SSA, we will work with the Division of Disability Determinations (DDD) and have them evaluate your condition based on medical information you provide.

What do I need to provide? If you have a determination of disability from SSA, give us a copy of the letter from them showing their decision and the date your disability began. No other medical information is needed when the disability was established by SSA. If you do not have a disability determination from SSA, you need to provide information about your condition. We will send the information to DDD for them to evaluate and make a disability decision.

What information do I need for my interview?

- The complete name, address, and telephone number of all doctors, hospitals, and clinics who have treated you and the dates of treatment.
- The names of all medications you take for your condition.
- Medical records from your doctors, therapists, hospitals, and clinics including laboratory and test results.
- Information about your normal daily activities, interests, and hobbies, and how your condition affects them.
- Signed and Dated CF-ES 2514 form (Authorization to Disclose Information).

What other information should I provide? In addition to being determined disabled, you must have income and resources within certain limits to qualify for Medicaid. You must also be a Florida resident and a U.S. citizen or qualified noncitizen. To complete your eligibility review we will need:

- ☒ Social Security number.*
- ☒ Alien registration card, if not a U.S. citizen.*
- ☒ Proof of gross monthly income from all sources.
- ☒ Any letters you received from Social Security about your disability.
- ☒ Proof you have applied for Social Security Disability Insurance payments.*
- ☒ Information about things you own such as bank accounts, life insurance policy(ies), stocks, annuities, real property, cars, etc.

The list above includes the most common types of information we need to determine if you are eligible for Medicaid. If we need other information we will ask, in writing, during your interview or as we process your case.

* Not required if you are a not a citizen and only applying for Emergency Medical Services to cover periods of emergency services only.

Don't Delay! Don't delay your interview if you don't have all of this information. You can provide it later or we can help you get it. Giving us medical records with your application may help us make a faster decision, but if they are not available, we will still send your disability application to the Division of Disability Determinations for review. You may copy your medical records at a customer service center, fax them to us or upload them directly to your MyAccess account. Lists of service centers, and the fax number to our Mail and Scanning Center is available online at <https://www.myflfamilies.com/service-programs/access/>.

Very Important! We complete most interviews by telephone. If you need to reschedule your interview, please call the number on your appointment letter to schedule another interview time. Please understand that rescheduling an interview may cause a delay in processing your Medicaid application.

We will make every effort to complete your application within 90 days from the date we received your application. If you do not turn in information needed to make a decision by the deadline, we give you it may take us longer to process your application.

If we have not processed your application within 100 days, we will review your case to determine why a decision has not been made and work with staff to resolve any outstanding issues.

If we complete a 100-day review of your case, we will send you a special letter telling you the results of our review. We will continue to monitor your case until a final decision is made.

You can file an application online at <https://www.myflfamilies.com/service-programs/access/> or by calling 1-850-300-4323 and request an application be mailed to you.

The Department of Children and Families will act on your application without regard to age, race, color, sex, disability, religious creed, national origin, marital status, or political beliefs.