



FOOD ASSISTANCE BUDGET WORKSHEET

1. Name: _____ Case #: _____ Seq.: _____ Month(s): _____

2a. Gross Monthly Earned Income \$ _____

+ \$ _____

+ \$ _____

b. Total Earned Income.....= \$ _____

3a. Gross Monthly Unearned Income \$ _____

+ \$ _____

+ \$ _____

b. Total Unearned Income.....= \$ _____

4. Total Monthly Gross Income: Tot. Earned(2b) \$ _____ + Tot. Unearned(3b) \$ _____ = \$ _____

(Compare to) Maximum Gross Income Standard: \$ _____ (for HH Size of) _____

Result: The Assistance Group has ☐ Passed ☐ Failed the Food Assistance **Gross** Income Test

5. a. Total Earned Income (2b) \$ _____

b. 20% Exclusion - _____

c. Subtotal = _____

d. Total Unearned Income (3b) + _____

e. Total Income = _____

f. Standard Deduction - _____

g. Total income = _____

h. Homeless Income Deduction - _____

i. Total Net Income = _____

7. a. Excess Medical Expenses (6c) - _____

b. Total = _____

c. Dependent Care - _____

d. Net Income = _____

e. Child Support Paid - _____

f. Adjusted Net Income = _____

8. Adjusted Net Income (7f) \$ _____

X .50 = Shelter Standard \$ _____

10. a. Adjusted Net Income (7f) \$ _____

b. Excess Shelter Deduction (9g) - _____

c. FA Adjusted Net Income = _____

6. Medical Expenses: (qualified recipients only)

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

a. Total Medical \$ _____

b. Minus Medical Standard - _____

c. Excess Medical Expenses = _____

9. Shelter Expenses:

a. Mortgage/Rent \$ _____

b. Insurance/Taxes + _____

c. Utilities (SUA/BUA/Phone) + _____

d. Other: _____ + _____

e. Total Shelter = _____

f. Shelter Standard (from 8) - _____

g. Excess Shelter Deduction = _____

11. Compare FA Adj. Net Income (10c) \$ _____ to Maximum Net Income Std. \$ _____ for HH Size _____

Result: The Assistance Group has ☐ Passed ☐ Failed the Food Assistance **Net** Income Test

12. a. FA Adjusted Net Income (10c) \$ _____

X 30%

b. Benefit Reduction (round up) = _____

13. a. Maximum Allotment \$ _____

b. Benefit Reduction (12b) - _____

c. Monthly Allotment = _____

d. Proration Factor** (see page 2) X _____

e. First Month Benefits = _____

** Prorate Initial Month only

14. For Calculation of Restored Benefits:

a. Corrected Allotment \$ _____

b. Actual Allotment Issued - _____

c. Restored Benefit Amount = _____

15. For Calculation of Overissuance

a. Actual Allotment Issued \$ _____

b. Corrected Allotment - _____

c. Amount of Overissuance = _____

Reason for Worksheet: _____

ESS Signature: _____ Date: _____